ProQuest Global Training Newsletter, Issue 31, September 2012 — Don't take it personally, it's just business!

If you need training resources to supplement your business collections from ProQuest, we have lots to offer you. From LibGuides, training videos, to webinars, you can find links to all of these materials in this newsletter.

LibGuides on some of our core business databases are available for:

- ABI/INFORM
- ProQuest Entrepreneurship
- International Bibliography of the Social Sciences (IBSS) — NEW!
- Factiva
- Safari Books Online — Business and Tech Books
- ProQuest Statistical Datasets
- ProQuest Statistical Insight

Plus, helpful resources such as ProQuest Dissertations & Theses and ProQuest Research Library.

And there’s even a guide on Creating a Business Plan and supplementing your plan with some of the resources in ProQuest Statistical Collections. Download our new brochure that includes ProQuest Statistical Abstract of the United States 2013, offering enhanced access to key industry data.

New to our collection of training videos is an ABI/INFORM FAQs playlist which focuses on some of our content FAQs. Each short video is only approximately two minutes long and covers the following content-related topics:

- The Economist
- EIU Reports
- Find a Journal
- Finding SSRN Content
- Finding G20 Data

If you need to locate statistics to supplement any of your business research, view our Statistical Datasets and Statistical Insight training videos.

And for live training or recorded sessions, all of our business-related webinars are scheduled through the Business & Careers section of our ProQuest Training Webinar homepage. Please see the featured resources section below for our September business webinars.

The ProQuest Global Training Team

P.S. — Now that you’re all on the ProQuest platform, don’t forget that we continue to offer webinars on the ProQuest Administrator Module and user-interface focused sessions for beginners, advanced users, and the My Research feature. Click here for our upcoming schedule and links to recorded sessions. We also have a playlist of platform training videos covering 15 different topics.

FEATURED RESOURCES:
Join an online session and come search with us!

Click on the course name to register for a session.

**ABI/INFORM — Platform and content overview**

With continuously growing global content, award-winning search technology, and our intelligent, meticulous approach to indexing, ABI/INFORM is the industry standard for business research covering all disciplines. Join an online session with one of our trainers to get an introductory overview of the platform and databases or refresh your awareness with an update. This course covers content, functions, and features of, as well as tips for using, ABI/INFORM on the ProQuest platform. We will also try to answer any questions and show you how to access support options such as help pages, factsheets, and tutorials. The session is scheduled for 60 minutes to cover:

- Content review
- Browse and search functions
- Browse function
- View and output options
- Search and publication alerts — email and RSS
- Create on-demand web pages
- My Research
- Questions?

**ABI/INFORM FAQ — Locating unique content**

ABI/INFORM contains a broad array of business information: scholarly journals, dissertations, company, industry, market-focused trade news, and newspapers. How does one find all this great information? Join an online session with one of our trainers to uncover these resources found in ABI/INFORM or refresh your awareness with an update. This course covers content, functions, and features of ABI/INFORM. We will also try to answer your questions and show you how to access additional training materials specifically on ABI/INFORM. The session is scheduled for 30 minutes to cover:

- Selected content review
- Browse and search tips
- Exporting, printing, viewing and saving
- Questions?

**Back to School with Statistical Insight — Platform, search, and content overview**
Have you developed the habit yet of using ProQuest Statistical Insight to answer common reference questions? Need some ideas for your next orientation or research instruction? ProQuest Statistical Insight provides fast and easy access to statistical information produced by U.S. federal agencies, states, private organizations, and major intergovernmental organizations. This service is ideal for research in a variety of areas including business and the social sciences.

This webinar lasts approximately 1 hour.

**WEBINARS AND TRAINING RESOURCES:**
Power up your users and maximize your resources!

Webinars designed to help you and your users get the most out of your products are available on the ProQuest platform, Arts, Business & Careers, Genealogy, General Research, Government, Health & Medicine, History, K12/Student Resources, Literature, News & Newspapers, Science & Technology, Social Sciences, and Administrative Tools. Sessions on our most popular products are offered every month. Many live webinars and recordings are also available in Spanish, Portuguese, Polish, Italian, French, and Swedish.

The full line-up of webinars across time zones in multiple languages can be found at [http://www.proquest.com/go/webinars](http://www.proquest.com/go/webinars).

Please visit our updated ProQuest LibGuide homepage to find links to database guides, screencasts and tutorials, bibliographies, quick start guides, and other useful training materials.

Don't forget about our brand-new ProQuest platform training videos! Visit the Platform Training playlist on YouTube to see the list of available screencasts. For a complete list of our training videos, visit this page and look for our YouTube Playlist section: [http://proquest.libguides.com/pqwebinars](http://proquest.libguides.com/pqwebinars).

Do you need training on other ProQuest product lines? Please visit Bowker, Dialog, ebrary, RefWorks-COS, and Serials Solutions for information on training services that are offered.

**USER TIP OF THE MONTH:**
More new LibGuides to announce!

We've been busy this summer creating new LibGuides across different subject areas for you and your users. Here are the latest guides:

- ProQuest Health & Medical Complete
- International Bibliography of the Social Sciences (IBSS)
- SIRS Issues Researcher
- eLibrary
- Statistical Abstract of the United States
- ASFA: Aquatic Sciences and Fisheries Abstracts

Want an easy way to see when we post a new LibGuide? Use our email updates feature to receive an email alert whenever guides of interest to you are published. [Click here](http://www.proquest.com/go/webinars) to sign up and start receiving your updates now.

For a complete list of all our LibGuides and available training materials, please visit our LibGuide and Training Materials homepage at [http://proquest.libguides.com](http://proquest.libguides.com).